



Studio S Squared Architecture, Inc.

1000 S Winchester Blvd.

San Jose, CA 95128

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www.StudioS2arch.com

Architectural Staff Level II

Custom residential and interior design firm located in west San Jose (walking distance from Santana Row) is seeking an experienced design-oriented architectural staff member to join our friendly and growing team.

Job Description

Working under the Architectural Design Director, provide design and project management for high-end custom and developer single family residential, generally ranging from 3,000-8,000 s.f. in the greater San Francisco Bay Area. Studio S Squared Architecture is a top 25 firm by annual gross revenue per the Silicon Valley Business Journal, and the #1 architect in California on Houzz.com.

Requirements

- U.S. Architectural degree from an accredited institution (B.Arch or M.Arch)
- License preferred but not required
- 5+ years U.S. experience in similar project types
- Currently residing in and legally allowed to work in U.S.
- Professional proficiency in ArchiCAD, AutoCAD, Sketchup/Layout, Microsoft Excel, & Adobe Design Suite
- Excellent organizational & written communication skills
- Ability to manage multiple projects at the same time
- Willingness to mentor and train younger staff
- Team player
- Creative
- Detail oriented
- Passionate about design
- Willing to express a unique point of view
- Eagerness to learn

Typical Duties

- Responsible for specific technical design aspects of an assigned project, including investigation, evaluation, and recommendation of design solutions.
- Demonstrates strong architectural skills in the planning, design, and coordination of small to medium-sized projects.
- Independently makes decisions on significant architectural design problems and methods.
- Working with Design Director, develops conceptual and schematic designs
- Works directly with clients on schematic design and design development
- Works directly with Interior Design team to develop holistic vision of project
- Interfaces directly with outside entities: government, contractors, vendors

- Using firm's standards and applicable state/local codes, oversees and QC's planning and construction document packages for client and governmental review and approval
- Provides quality control oversight over own work and work of others using firm's office standards, checklists, and latest best practices
- Carries out complex or novel assignments requiring research of best practices
- Provides staff/client/consultant/contractor coordination and consultation on projects
- Actively manages client budgets, schedules, project communications and documentation; office administrative tasks; and project/consultant team assignments.
- Responsible for the coordination of project efforts, administrative and technical, to ensure the most efficient and cost-effective execution of assigned projects
- Performs construction administration duties for own projects

Perks

- Strict 40 hour work week, though opportunities for extra paid work are available at employee's discretion.
- 401(k) plan with generous employer matching
- Employer subsidy on health care expenses
- Annual reviews and quarterly incentive compensation plan
- Employer contribution on fees for passed ARE and CSE exams
- A collaborative work environment where everyone's opinion matters
- 10 personal days off for first year of employment. After initial 12 months, up to 15 personal days off each year
- Additional days off at employer's discretion
- Opportunity for flexible work schedule
- This is a fantastic opportunity for a well-organized, observant, and motivated person who thrives by working in a creative and supportive environment and prioritizes work/life balance!

Interested candidates should send cover letters, resumes and portfolios to info@studios2arch.com.

No phone calls or drop-ins please.